



Office of Public Outreach and Communications
555 Franklin Street, Room 305
San Francisco, CA 94102
Tel: 415.241.6565 • Fax: 415.241.6036
www.sfusd.edu

Update on the May 15 Fire at 135 Van Ness

At around 2:00 a.m. the morning of May 15, 2008, a 2-alarm fire broke out at 135 Van Ness. Three floors of the northeast corner suffered damage. No one was injured.

Since the facility only houses administrative functions, the daily operations of school sites will not be affected.

The cause of the fire is still under investigation.

Employee access to the building will be limited while the fire department and district survey and clean up the damage. At this time the district expects that most employees can return to the 135 Van Ness site as soon as next Monday unless otherwise notified by their supervisor. Temporary work locations have been established for as many as possible.

Thank you to the San Francisco Fire Department for their quick response to the fire. And thank you to the dedicated staff at 135 Van Ness who are continuing to serve school sites through this challenging time.

Employee Payroll Updates

The Payroll department was able to get back into the building and process the payroll, but with some limitations.

For all SFUSD employees on automatic deposit: Your pay will be deposited to your bank accounts on time on Wednesday, May 21st. Your advice notifications will be mailed next week.

For all SFUSD employees receiving paper pay checks: You also will be paid as normal if you provided your timesheet to Payroll by 9:00 AM on Thursday, May 15th. The checks will be mailed on Monday, May 19th.

For those who were not able to deliver your time cards by 9:00 AM on Thursday, every effort is being made to pay you as quickly as possible, but your checks may not be mailed on Monday.

Substitutes are advised to drop off time sheets in the lock box that has been moved to the lobby of 555 Franklin until further notice.

Temporary Reception for 135 Van Ness Offices at 555 Franklin Street

If you have an urgent request or need to drop something off to an office located at 135, there will be a receptionist at 555 Franklin Street between 8:00 a.m. and 4:00 p.m. to respond to urgent calls and to receive drop-offs.

The temporary number for urgent calls to 135 Van Ness offices is (415) 355-7758.

