

**San Francisco Unified School District
2009-2010 Administrative Calendar**

							Significant Dates and Holidays
	M	T	W	T	F	S	
July 2009			1	2	3	4	Jul. 03 – Independence Day (Holiday) Total Days Worked _____
	6	7	8	9	10	11	
	13	14	15	16	17	18	
	20	21	22	23	24	25	
	27	28	29	30	31		
August 2009						1	Aug. 3 – First Administrative Work Day Aug. 5-6 – Administrative Institute Aug. 19-20 – Professional Development Day (Teachers) Aug. 21 – Teacher Work Day Aug. 24 – Students Report – First Instructional Day Total Days Worked _____
	3	4	5	6	7	8	
	10	11	12	13	14	15	
	17	18	19	20	21	22	
	24	25	26	27	28	29	
	31						
September 2009		1	2	3	4	5	Sept. 7: Labor Day (Holiday) Total Days Worked _____
	7	8	9	10	11	12	
	14	15	16	17	18	19	
	21	22	23	24	25	26	
	28	29	30				
October 2009				1	2	3	Oct. 12 – Columbus/Indigenous People’s Day/El Dia de la Raza (Holiday) Total Days Worked _____
	5	6	7	8	9	10	
	12	13	14	15	16	17	
	19	20	21	22	23	24	
	26	27	28	29	30	31	
November 2009	2	3	4	5	6	7	Nov. 11 – Veterans Day (Holiday) Nov. 25-27 – Thanksgiving Recess Total Days Worked _____
	9	10	11	12	13	14	
	16	17	18	19	20	21	
	23	24	25	26	27	28	
	30						
December 2009		1	2	3	4	5	Dec 21-31 – Winter Break (Schools Closed) Total Days Worked _____
	7	8	9	10	11	12	
	14	15	16	17	18	19	
	21	22	23	24	25	26	
	28	29	30	31			
January 2010						1	Jan. 1 – New Year Day (Holiday) Jan. 18 – Dr. Martin Luther King, Jr. Day (Holiday) Jan. 29 – Professional Development Day (Teachers and Paras) Total Days Worked _____
	4	5	6	7	8	9	
	11	12	13	14	15	16	
	18	19	20	21	22	23	
	25	26	27	28	29	30	
February 2010	1	2	3	4	5	6	Feb. 15 – Presidents’ Day (Holiday)/Lunar New Year Observance Total Days Worked _____
	8	9	10	11	12	13	
	15	16	17	18	19	20	
	22	23	24	25	26	27	
March 2010	1	2	3	4	5	6	Mar. 29-31 – Spring Break Mar. 30 – Cesar Chavez Day observance Total Days Worked _____
	8	9	10	11	12	13	
	15	16	17	18	19	20	
	22	23	24	25	26	27	
	29	30	31	1	2	3	
April 2010				1	2	3	Apr. 1-2 – Spring Break Total Days Worked _____
	5	6	7	8	9	10	
	12	13	14	15	16	17	
	19	20	21	22	23	24	
	26	27	28	29	30		
May 2010						1	May 31: Memorial Day (Holiday) Total Days Worked _____
	3	4	5	6	7	8	
	10	11	12	13	14	15	
	17	18	19	20	21	22	
	24	25	26	27	28	29	
June 2010	31						Jun 4 – Last Day of Instruction/Spring Semester Ends Jun 11 – Last Administrative Work Day Total Days Worked _____
		1	2	3	4	5	
	7	8	9	10	11	12	
	14	15	16	17	18	19	
	21	22	23	24	25	26	
	28	29	30				

Other District Workdays:

School Site Council Training – Fall TBA
Enrollment Fair – TBD
School Site Council Summit – TBD

Principal
High School – 215 days
Middle School – 210 days
Elementary School – 208 days

Number of Days each School Year

Assistant Principal
High School – 210 days
Middle School – 205 days
Elementary School – 203 days

Children Center Site Manager – 225 Days
Program Administrator – 211 Days
Supervisor – 224 Days
Administrative Intern – 196 Days

(Check applicable box)

Original Submission Amendment

Please place a Circle (O) on your unscheduled service days

To change your calendar, submit this form with changed dates, checking the amendment box, to your immediate supervisor for approval.

Print Name _____ Administrator Signature: _____ Date: _____ Supervisor’s Signature: _____

