

SAN FRANCISCO UNIFIED SCHOOL DISTRICT



A G E N D A

REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY, FEBRUARY 8, 2005 7:00 P.M.

IRVING G. BREYER BOARD MEETING ROOM
555 FRANKLIN STREET, FIRST FLOOR
SAN FRANCISCO, CALIFORNIA 94102

Board of Education:

Eric Mar, Esq. - President	Sarah Lipson
Norman Yee - Vice President	Mark Sanchez
Eddie Y. Chin, J.D.	Jill Wynns
Dan Kelly, M.D.	

Student Delegates to the Board of Education: Jason Wong and Alan Wong

Superintendent of Schools: Arlene Ackerman, Ed.D.

ORDER OF BUSINESS
ADJOURNMENT: 11:00 P.M.

❖ **ROLL CALL AND PLEDGE OF ALLEGIANCE**

A. APPROVAL OF BOARD MINUTES

➤ *Regular Meeting – January 25, 2005*

**B. PRESENTATIONS TO BOARD OF
EDUCATION / SUPERINTENDENT'S REPORTS**

➤ *Superintendent's Thought for the Evening*

C. STUDENT DELEGATES' REPORTS

**D. SUPERINTENDENT'S PROPOSALS -
HELD FOR SPEAKER CARDS AND ACTION**

None

**E. BOARD MEMBERS' PROPOSALS -
HELD FOR SPEAKER CARDS AND ACTION**

None

**F. REQUESTS TO SPEAK REGARDING GENERAL MATTERS
– 30 MINUTES**

This part of the Board's meeting is set aside for members of the public requesting to address the Board on general items which are not agenda items calendared for action, which are not first readings listed in the agenda, and are not items previously referred to committee and not yet returned to the Board for action.

This agenda item will be limited to thirty (30) minutes and will begin no later than 8:30 p.m. Anyone whose name remains on the speakers list at the end of the allotted time will be granted time at the end of the regular meeting.

**G. CONSENT CALENDAR RESOLUTIONS – *Pg. 1*
REMOVED AT PREVIOUS MEETING FOR SECOND READING**

- 1. (51-25C2) Authorization for the Award of Bids, Purchase of and Encumbrance for Supplies, Equipment and/or Services Over \$58,900 or the Statutory Limit Specified in Public Contract Code Section 20111***

Recommendation: *That the Board of Education authorize the procurement of supplies, equipment, and/or services as summarized.*

H. COMMITTEE REPORTS AND RECOMMENDATIONS

This part of the Board meeting is for reporting by the Chairmen of Board Standing Committees on recent Committee meetings that have taken place since the last Regular Board Meeting. The agendas are listed below.

➤ **Report from Buildings, Grounds and Services Committee
February 3, 2005**

ACTION ITEMS:

1. **Resolution No. 46-8A8** – Naming of the San Francisco Unified School District Building (555 Franklin Street) to the Burl Abron Toler Building
2. **Resolution No. 51-11A1** – In Support of the Institutionalization of Indoor Air Quality Tools for Schools
3. **Resolution No. 51-25A1** - Clean Air Standards for Busses

I. ADVISORY COMMITTEE REPORTS

- *Report from the Community Advisory Committee on Proposition H*

J. REPORTS FROM BOARD DELEGATES TO MEMBERSHIPS OR OTHER ORGANIZATIONS

K. SPECIAL ORDER OF BUSINESS

Pg. 2 - 11

ACTION ITEM:

Subject: Instructional Calendar for 2005-2006 School Year

Recommendation: That the Board of Education adopts the 2005-2006 Instructional Calendar.

PUBLIC HEARING AND ACTION ITEM:

- ***Public Hearing on the Sufficiency of Textbooks and Instructional Materials as Required by Education Code Section 60119***
- ***Resolution Regarding the Sufficiency of Textbooks and***

*Instructional Materials as Required by Education Code Section
60119*

NOTE: *The Board of Education will recess its Regular Session and convene as the SFUSD Financing Corporation in order to handle the following action items:*

- *Approval Prior Meeting Minutes (January 27, 2004)*
- *Appointment or Rotation of New Officers*

NOTE: *The SFUSD Financing Corporation will be adjourned and we will resume consideration as a Board of Education.*

L. DISCUSSION OF OTHER EDUCATIONAL ISSUES

M. RESOLUTIONS OF COMMENDATION **Pg. 12 - 13**

- *52-8Sp1 - Commending A.P. Giannini Middle School on the Occasion of their Fiftieth Anniversary*
- *Recognition of the Work of Engineers for Alliance in the Arts
- Commissioner Dan Kelly*

**N. CONSENT CALENDAR
(The following are all ACTION ITEMS)**

1. Instructional Resolutions **Pg. 14 - 17**

1a. (52-8I1) Approval of Student Travel for School of the Arts

*Recommendation: That the Board of Education approve the student travel of thirty-four (34) students and one (1) certificated employee to New York City on March 25 – 31, 2005 for theatre students to view and study theatre productions in New York.
- No Cost to the District.*

1b. (52-8I2) Approval of Student Travel for John O’Connell High School

Recommendation: That the Board of Education approve the student travel of thirteen (13) students and two (2) certificated employees to University of Las Vegas on March 30 – April 2, 2005 to participate in the U.S. First Robotics Competition.
- No Cost to the District

1c. (52-8I3) Approval of Student Travel for Abraham Lincoln High School

Recommendation: That the Board of Education approve the student travel of eleven (11) students and one (1) certificated employee to Washington D.C. on March 26 – April 2, 2005 to participate in a week of seminars, workshops and discussion groups, meet with their Representatives and Senators and tour museums to learn about current issues affecting both their State, City and Country and to get an inside look into Washington politics and history.
- No Cost to the District.

1d. (52-8I4) Waiver of the Successful Passage of the California High School Exit Exam for Six Specific Students

Recommendation: That the San Francisco Board of Education review the Waiver of Test Passage for Students with a Disability form for the six students noted below, and that the Board approve said Waiver form in compliance with Education Code 60851(a).

2. Finance Resolutions

Pg. 18 - 23

2a. (52-8B1) Authorization to Submit Applications, to Accept Funds, and to Budget the Amount Awarded

Recommendation: That the Superintendent and/or the Chief Business Officer are authorized by the Board of Education to submit the following grant applications, to accept the following grant awards, and to budget the amount awarded as presented.

Application:

1. \$45,000 – California Department of Education to Pupil Services. The District is applying for a grant to enable June

Jordan School for Equity to implement a Dropout Prevention Program which includes the services for an Outreach Consultant and extensive professional development for the principal and the school's dropout prevention team. This is a modified application for fiscal year 2004-2005.

2. **\$366,813 – Mayor's Office of Community Development to Facilities Development and Management.** *Each year the San Francisco Conservation Corps submits grant applications to the MOCD on behalf of the SFUSD for new play structure installations. Pending availability of MOCD funds, the District realizes new structure approved sites each year. This year, sites being considered for MOCD new play structures at approval are Glen Park E.S., Sunnyside E.S., Dr. Charles Drew E.S., John McLaren CDC, Las America CDC, and Miraloma Elementary School.*

Grant Awards:

3. **\$25,563 – California Department of Education to Special Education.** *Local Staff Development grants are funded through the IDEA, Part B. These funds must be spent on personnel development activities at the local level. Services provided through the SELPA's for personnel development activities include planning and training conferences.*
4. **\$60,000 – Evelyn & Walter Haas, Jr. Fund to School Health Programs Department.** *These grant award funds will enable the District to improve the quality of the After School Programs by developing training materials on best practices. This grant is payable in two installments over a two year period: Year 1 - \$60,000 and Year 2 - \$60,000.*
5. **\$20,000 – Department of Children, Youth and Their Families to School Health Programs Department.** *These grant award funds will enable the District to pay for the costs of renovations necessary to prepare the Wellness Program at Phillip & Sala Burton High School.*

2b. (52-8B2) Authorization to Modify Fiscal Year 2004-05 Budget

Recommendation: *The Superintendent recommends changes to the FY 2004-05 Budget as adopted by the Board of Education on June 29, 2004. The budget is revised periodically as new information is received or when the assumptions on which the adopted budget was developed change. Administration recommends the following budget revision as presented. Fund (01) – Unrestricted General Fund*

2c. (52-8B3) Authorization to Modify Fiscal Year 2004-05 Budget

Recommendation: *The Superintendent recommends changes to the FY 2004-05 Budget as adopted by the Board of Education on June 29, 2004. The budget is revised periodically as new information is received*

or when the assumptions on which the adopted budget was developed change. Administration recommends the following budget revision as presented.

Fund (01) – Restricted General Fund

2d. (52-8B4) Authorization to Solicit Bids for the School Bus Services Contract (Effective August 15, 2005)

Recommendation: That the Board of Education authorize the Superintendent and/or her designee to develop contract specifications, advertise and receive bids for the District's school bus services contract which would become effective August 15, 2005.

2e. (52-8B5) Authorization to Submit a Waiver to the California Department of Education in Order to Carry-over Funds in Excess of 15% of the Initial Title I Grant

Recommendation: That the Board of Education authorizes the Superintendent and/or her designee to submit a waiver to the California Department of Education in order for SFUSD to carry-over more than 15% of the grant initially received.

3. Buildings, Grounds and Services Resolutions Pg. 24 - 26

3a. (52-8W1) Authorization to Approve Contracts, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approve a modification of the contract between Mobile Modular Management Corporation and the San Francisco Unified School District and instruct the Chief Business Officer or designee to sign all documents necessary for the execution of the modification on behalf of the District and to encumber sufficient funds from Capital Facilities Funds (Fund 25). This modification does exceed the 10% contingency restriction.

20 Cook Street - \$5,219

3b. (52-8W2) Authorization to Approve Contracts, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approve this contract between Cervantes Design Associates and the San Francisco Unified School District and instruct the Chief Business Officer or designee to sign all documents necessary for the execution of the contract on behalf of the District and encumber sufficient funds from Deferred Maintenance Funds (Fund 14).

Various School Sites - \$190,219.50

4. Personnel Resolutions

Pg. 27 - 31

4a. (52-8F1 – F12) Administrative, Secondary, Elementary
Certificated Personnel Actions

Recommendation: That the Board of Education approve the following personnel actions as summarized

4b. (52-8K1 – K14)

Consultant Services Contracts

Pg. 32 - 61

Note: Contracts with Individuals = Resolutions K1 – K10
Contracts with Organizations = Resolutions K11 – K14

Recommendation: That the Board of Education approve the following consultant services contracts.

- K1.** **Jose Ortega Elementary School** – To provide professional development for staff in identifying students with learning differences and learn strategies in how to work with these students in organization, note-taking and test taking.
Tucker Q. Geerds, M.A. - \$225 – General Fund Unrestricted (WSF)
- K2.** **Spring Valley Science Magnet School** – To teach K, 1st and 2nd grade students a selection of Mexican Folkloric and Latin Dances. Children will perform for the school and parents.
Martin Cruz - \$3,340 – DCYF – Elementary Arts Program
- K3.** **Spring Valley Science Magnet School** – To work with the school community to create a stained glass/mosaic window to complete the beautification project of the three-story stairwell. Children will learn about mosaics and stained glass as an artistic medium and will help design and implement the project.
Christine Heath - \$1,400 – DCYF – Elementary Arts Program
- K4.** **Environmental Science Center** – To provide assistance with the implementation of 50 field study/restoration projects for five elementary schools providing services for 12 teachers and approximately 375 students from January 2005 through June 10, 2005. The field trips will take place at natural watersheds at Fort Funston, Candlestick State Park, Glen Canyon Park and John McLaren Park.
Lauren Dalberth - \$5,000 – Conservation Connection Watershed Project
- K5.** **Environmental Science Center** - To provide assistance with the implementation of 50 field study/restoration projects for five elementary schools providing services for 12 teachers and approximately 375 students from January 2005 through June 10, 2005. The field trips will take place at natural watersheds at Fort Funston, Candlestick State Park, Glen Canyon Park and John McLaren Park.
Brooke McKinney - \$5,000 – Conservation Connection Watershed Project

- K6. State and Federal Funded Projects** – To provide Reading, Language Arts and Mathematics to small groups, instructions and assessment aligned with the California Content Standards provide to NCLB/ESEA Title IA Private School Program Participants at De Marillac Middle School.
Sandra B.L. Jhung - \$10,200 – NCLB/ESEA Title IA Private School Program
- K7. Multilingual Programs/CBET** – To provide adult ESL instruction for parents and other community members enrolled in the CBET program at various school sites.
Various Consultants - \$76,130 – Community Based English Tutoring Program (CBETS)
- K8. Multilingual Programs/CBET** – To provide ESL classes for parents and other community members who pledge to tutor K-12 students in English. Childcare services are provided.
Various Consultants - \$42,540 – Community Based English Tutoring Program (CBETS)
- K9. Multilingual Programs** – To provide childcare services for migrant parents attending the Migrant Education Program's, Migrant Parents as Leaders (MPAL) workshops, at Horace Mann Middle School from 5-8pm.
Various Consultants - \$1,512 – IASA – Title I Migrant Education Program
- K10. School Health Programs Department** – To teach an after school enrichment program in video production for Mission students.
Rene Acevedo - \$3,000 – NCLB – 21st Century Community Learning
- K11. Cesar Chavez Elementary School** – To provide instrumental music classes for students. Lessons include violin, flute, and clarinet for students in grades 3-5.
Community Music Center - \$6,095.23 – School Improvement Program (SI)
- K12. Longfellow Elementary School** – To provide professional writing development for K-5 teachers using standard-aligned programs.
Bay Area Writing Project - \$2,100 – School Improvement (SI)
- K13. School Health Programs Department** – To coordinate all aspects of the After School Enrichment Program at Mission High School.
Every Child Can Learn Foundation - \$20,000 – NCLB – 21st Century Community Learning
- K14. School Health Programs Department** – To coordinate science After School Enrichment Programs for Mission High School Students.
Mission Science Workshop - \$15,000 – NCLB – 21st Century Community Learning

**4bb. (52-8K15 – K20) Consultant Services Contracts
Amendments **Pg. 62 - 74****

Note: *Contracts with Individuals = Resolutions – K15 – K19
Contracts with Organizations = Resolution – K20*

Recommendation: *That the Board of Education approve the following amendments for consultant services contracts.*

- K15. Leonard R. Flynn Elementary School** – *To serve as Parent Outreach Specialist to strengthen the home-school partnership and school leadership of parents, especially African-American parents.
Cost of this Amendment: (\$9,640) Credit
Jason R. Brown – Total Program Cost to Date: \$4,840 - High Priority Schools Grant*
- K16. School Health Programs Department** – *To provide services, including planning, outreach, professional development, and technical support for the high school levels in Tobacco Use Prevention Education and Health Education Programs.
Cost of this Amendment \$6,000
Ira Sachnoff – Total Program Cost to Date: \$26,000 – High School Tobacco Use Prevention Education*
- K17. Multilingual Program/CBET** – *To provide Adult ESL instruction for Multilingual Program’s Community Based English Tutoring (CBET) located at Mission High School.
Cost of this Amendment: (\$11,480) Credit
Adolfo Leiva – Total Program Cost to Date: \$15,120 – Community Based English Tutoring Program (CBETS)*
- K18. Multilingual Program/CBET** – *To provide Adult ESL instruction for adult students enrolled in the Community Based English Tutoring (CBET) at Cesar Chavez, Buena Vista, and Mission Sites.
Cost of this Amendment: (\$22,230) Credit
Rita Moran - Total Program Cost to Date: \$15,120 - Federal/State Restricted Funds/Multilingual Programs/CBET*
- K19. Multilingual Programs/CBET** – *To provide childcare services for the Multilingual Programs Department’s Community Based English Tutoring Program at various school sites.
Cost of this Amendment: (\$69,342) Credit
Various Consultants- Total Program Cost to Date: \$120,554 - Community Based English Tutoring Program (CBETS)*
- K20. Alvarado Elementary School** – *To coordinate all aspects of the After School Enrichment and Academic Programs at Alvarado Elementary School.
Cost of this Amendment: \$30,000
Alvarado PTA - Total Program Cost to Date: \$89,290 - NCLB – Title I Basic Grant, EIA – Limited English proficiency, SI – School Improvement Program, and WSF – General Fund Unrestricted*

**O. CONSENT CALENDAR RESOLUTIONS
SEVERED FOR SPEAKERS AND IMMEDIATE ACTION**

P. BOARD MEMBERS' REPORTS

**Q. SUPERINTENDENT'S PROPOSALS Pg. 75 - 76
- FIRST READING**

- *52-8Sp2 – Naming the Sunnyside Elementary School Auditorium the “Dr. Margaret L. Penn Auditorium”*

R. BOARD MEMBERS' PROPOSALS Pg. 77 - 79

- FIRST READING

- *Amendments to Board Of Education Policy No. P120, Rules and Procedures
- Commissioner Mark Sanchez*
- *Reestablishment of the Proposition H Committee
- Commissioner Sarah Lipson*
- *Endorsement of the Recommendations of the Community Advisory Committee on Proposition H
- Commissioner Norman Yee*

**S. REQUESTS TO SPEAK REGARDING FIRST READINGS
– 10 MINUTES**

This part of the Board meeting is set aside for members of the public requesting to address the Board on matters relating to a resolution that is intended to be introduced for First Reading and referred to committee, or a resolution previously referred to or before a committee that has not been returned to the Board for action, and may do so at this time after the introduction of resolutions for First Reading and prior to referral of resolutions to committee. Members of the public may also address the board on a resolution introduced for First Reading at the appropriate committee and full Board upon a resolution's Second Reading. Because members of the public will have additional

opportunities to address the Board on a resolution, the Chair may limit the time for public comment on all resolutions for First Reading to a maximum of ten (10) minutes total and one (1) minute per speaker or as may be reasonable under the circumstances.

T. REPORT OF CLOSED SESSION ACTIONS

U. OTHER INFORMATIONAL ITEMS *Pg. 80 - 84*

➤ *Informational Notice of Classified Personnel Transactions*

V. ADJOURNMENT

Per Board Policy P120, the Board meets in Regular Session on the second and fourth Tuesdays of each month at 7:00 p.m. in the Irving G. Breyer Board Meeting Room, 555 Franklin Street, First Floor.

Parking is available through the gate off McAllister Street.

For childcare, please call (415) 241-6493

For general information, please call the same number above.

Excerpts from the Board of Education Rules and Procedures, P120, Article II.

- 9.2 The Superintendent and Board Members may introduce resolutions for First Reading during the “Superintendent’s Proposals – First Reading” and “Board Members’ Proposals – First Reading” sections of the agenda, respectively. Upon introduction, the resolution shall automatically be referred to committee. The President shall determine to which committee the resolution shall be referred. The Board may not discuss or take action on a resolution introduced for First Reading at that meeting.
- 9.3 Members of the public may address the Board on a resolution that is intended to be introduced for First Reading and referred to committee, or a resolution previously referred to or before a committee that has not been returned to the Board for action, after the introduction of resolutions for First Reading. Members of the public may also address the Board on a resolution introduced for First Reading at the appropriate committee. The Chair may limit the time for public comment on all resolutions for First Reading to a maximum of 10 minutes total and 1 minute per speaker or as may be reasonable under the circumstances.
- 9.4 The Board may suspend Rule 9.2 and consider a resolution introduced for First Reading immediately if five (5) members of the Board approve such motion and the agenda notifies the public that the resolution may be acted upon immediately at that meeting. If the Board suspends the rules to consider a resolution immediately, members of the public may comment on the resolution without the necessity for a “Request to Speak.” before the Board considers the resolution.
- 11.2 Each person requesting to address the Board on agenda items calendared for Board action or on matters other than those calendared for Board action shall be granted such requests provided a “Request to Speak” is telephoned into the Office of the Board of Education the Monday or Tuesday of the meeting prior to 4:30 p.m. or given verbally to the Board Assistant prior to 7:00 p.m. on the day of the meeting. Members of the public may speak at a Board meeting, if time permits as is reasonable limited, even if they do not notify the Office of the Board of Education or Board Assistant prior to the meeting.
- 11.3 Substitution of speakers will not be permitted unless a designated alternate is submitted with the request to speak.

- 11.4 Maximum time allowed each speaker is two minutes. Any speaker requiring language translation shall be allowed a maximum of two minutes to speak and two minutes for translation. The District will provide translation in at least Chinese and Spanish and, if possible and with adequate notice, in other languages.
- 11.5 The Board President, with the approval of the Board, can modify the time permitted for speakers and public comment.
- 11.6 A speaker shall be ruled out of order for failing to speak on the subject matter for which the privilege of the floor was granted.
- 11.7 Time for total public testimony and/or Board debate shall be limited to 30 minutes unless the time is extended by majority vote and may be continued after all items have been considered.
- 11.8 Individuals requesting to speak who were held over from a previous meeting shall be the first called at the next regular meeting.
- 12.4 Debate or action on Board members' proposals and Superintendent's proposals upon being duly moved and seconded at First Reading, unless referred to a committee, shall be held on calendar for Second Reading at the next regularly scheduled meeting of the Board.
- 14.1 No speaker at any meeting of the Board or its committees shall make any abusive, threatening or harassing personal remarks or charges against any officer or employee of the District or against any Board member, with the consequence of, first, a verbal warning and, second, the loss of speaking rights on the matter under discussion.
- 14.2 Charges or complaints against any officer or employee of the District may be made in writing, signed by the person making the charge and submitted to the District's Legal Office.
- 14.3 Cardboard, paper or cloth placards may be brought into the Board meeting room only if they are not larger than three feet by three feet and have no wood, metal or other type of holding device.
- 14.4 Pursuant to Government Code Section 54957.9, the President may order the Board meeting room cleared if violence or verbal harassment disrupts the orderly process of the meeting.